Internship Report

ME 495 – Internship in Mechanical Industry

<Student Intern Name>

<Student’s Signature>

Supervisor: <Internship Supervisor Name>

Company: <Internship Company/ Organization>

# Table of Contents

[1. Introduction 3](#_Toc396750765)

[1.1. Internship Description 3](#_Toc396750766)

[1.2. Professional Goals 3](#_Toc396750767)

[1.3. Job Responsibilities 3](#_Toc396750768)

[2. Work Experience 3](#_Toc396750769)

[2.1. Work Environment 3](#_Toc396750770)

[2.1.1. Work Place 3](#_Toc396750771)

[2.1.2. Employees 3](#_Toc396750772)

[2.1.3. Work Expectations 3](#_Toc396750773)

[2.2. Professional Development 3](#_Toc396750774)

[2.2.1. Conduct of Work and Meetings 3](#_Toc396750775)

[2.2.2. Management of Own Work 3](#_Toc396750776)

[2.2.3. Communication with Peers and Managers 3](#_Toc396750777)

[2.2.4. Preparation by WSU-TC Coursework 3](#_Toc396750778)

[2.2.5. Difficulties Overcome 3](#_Toc396750779)

[2.3. Technical Knowledge 3](#_Toc396750780)

[2.3.1. Product Domain Knowledge 3](#_Toc396750781)

[2.3.2. Engineering Processes 3](#_Toc396750782)

[2.3.3. Engineering Technology 3](#_Toc396750783)

[3. New Skills Learned 4](#_Toc396750784)

[3.1. Tools, Equipment, Instruments 4](#_Toc396750785)

[3.2. Engineering Techniques 4](#_Toc396750786)

[4. Conclusions 4](#_Toc396750787)

[4.1. Work Summary 4](#_Toc396750788)

[4.2. Reflective Statement of Accomplishments and Learning 4](#_Toc396750789)

[4.3. Assessment of Internship 4](#_Toc396750790)

[Appendix – Weekly Journals 4](#_Toc396750791)

# Introduction

## Internship Description

## Professional Goals

## Job Responsibilities

# Work Experience

## Work Environment

### Work Place

### Employees

### Work Expectations

## Professional Development

### Conduct of Work and Meetings

### Management of Own Work

### Communication with Peers and Managers

### Preparation by WSU-TC Coursework

### Difficulties Overcome

## Technical Knowledge

### Product Domain Knowledge

### Engineering Processes

### Engineering Technology

# New Skills Learned

## Tools, Equipment, Instruments

## Engineering Techniques

# Conclusions

## Work Summary

## Reflective Statement of Accomplishments and Learning

## Assessment of Internship

<Also include recommendations on how this internship could be improved for future students>

# Appendix – Weekly Journals