

## Campus Safety, Health, and Security Committee Agenda

Date: January 15, 2026

Members Attending:	Alex Cohn	Niamh O'Leary
	Philip Mudd	Aftab Ahamed
	Tim Larreau	Phil Boal
	Scott Tomren	Kelly Gabel
	Tami McDonald	Yuxin Zhang

Guests:

### Agenda Items:

1. Introduction
2. Review of Inspection Reports
  - a. None available to review
  - b. All areas should be due to complete inspections at this point. Scott will work on coordinating with specific units to complete theirs.
  - c. Checklists:
    - i. General work areas - <https://policies.wsu.edu/prf/documents/2017/10/2-50-self-inspection-checklist.pdf>
    - ii. Labs - <https://tricities.wsu.edu/documents/2025/05/lab-inspection-checklist-2.pdf>
  - d. Plan template: <https://tricities.wsu.edu/documents/2024/07/campus-safety-plan-2.pdf>
3. Review of Accident/Investigation reports
  - a. None for Tri-Cities.
  - b. System-wide, mostly winter slip/fall incidents
  - c. Pullman kitchen staff incident, trying to cut a coconut, slipped and severed tip of finger. Use the right tool for the job, and use appropriate PPE.
  - d. Be aware of work environment and weather conditions, wear appropriate clothing and shoes. Reduce loads and watch your step in slippery conditions
4. Chair election results – Scott was elected as chair, and will continue
5. Issues/Questions/Concerns previously discussed/unresolved
  - a. Lab inspections – Still need to assemble groups for this
  - b. Lighting – Evaluating costs of installation
  - c. Temporary signage for vehicles – no objections from administration, this is acceptable. Users should work with MarCom as needed to design signage and then can purchase them.
    - i. Reminder that use of personal vehicles for university business is not recommended. Drivers will not be covered by university insurance.
  - d. ADA openers
6. New Issues/Questions/Concerns
  - a. L&I Top 10 citations:
    - i. Safety committees/meetings: We're compliant here
    - ii. PPE: We're generally OK, but make sure that tasks have the proper PPE assigned/available. If we need something, we'll get it
    - iii. Chemical Hazard Communication: We're OK

- iv. **Accident Prevention Plans:** Campus has one, but departments should make sure their portions are completed
  - v. **Basic electrical:** OK, but elements need to be verified at the department level
  - vi. **Fire Extinguishers:** Need to do a training session
  - vii. **First Aid:** Probably need updates soon. Still working to get instructor certifications updated
  - viii. **Asbestos:** We're OK, not a large concern outside of East building
  - ix. **Exit routes and Alarm systems:** OK, recently tested
  - x. **Fall Protection:** Limited application, but we're OK
- b. **Trenching rule change –** Rule changes are in process due to excavation-related incidents in Washington. A competent person must be present during operations in any trench more than 4 feet deep, and a work plan must be developed prior to excavation
  - c. **Meeting times - Meeting time –** group decided that 10AM on the 3<sup>rd</sup> Thursday of the month is an acceptable time. Scott will extend the meeting invitation for future meetings
  - d. **Vaccine clinics –** no further clinics scheduled at this time
  - e. **Wayfinding signage –** Need to better identify individual buildings and routes. Suggested that when people request directions, start logging what they're looking for so we can determine what signs need to be placed where
  - f. **Engineering lab Floyd 114 –** has a wind tunnel that uses an oil-based smoke generator, and the smoke tends to accumulate in the room. This may result in residue buildup on surfaces, may set off fire alarms, and could pose an exposure issue. Scott will work with the lab to identify solutions.
  - g. **Grad student safety training –** who is responsible? The faculty member in charge of the space and/or the research should review the risks and provide relevant training and protections. Scott can assist as needed.