

## Campus Safety, Health, and Security Committee Agenda

Date: November 21, 2024

Members  
Attending:

Guests: None

### Agenda Items:

1. Introduction
2. Review of Inspection Reports
  - None this month
3. Review of Accident/Investigation reports
  - Reviewed incident from Pullman, late shift employee was absent for check-in, and then was found unconscious outside. Discussed protocols for seizures and loss of consciousness – call 911 always.
4. Issues/Questions/Concerns previously discussed/unresolved
  - a. Lab inspections
    - Deferred until more lab representatives are present
  - b. Unlevel sidewalks
    - No new information. Vendor has not yet responded with a quote.
  - c. Door Locks – electronic access
    - Locks are being installed in INEF. Schlage PIN pad locks will be replaced next, hopefully during this academic year.
  - d. Fire Alarm tests
    - Likely postponed until next semester in order to avoid disrupting exams
  - e. Potholes
    - Temporary solutions are being evaluated by Facilities, nothing new to report
  - f. Signage
    - Nothing new to report.
  - g. Lighting
    - Facilities has finished changing bulbs in all exterior lighting to improve overnight visibility. Transition to LED is still being investigated.
  - h. Flu Shots
    - There will be a flu shot clinic in CIC 102 on December 4. All employees and students with insurance are eligible. Students who do not have insurance can receive shots through funding from ASWSUTC
    - There will be a voting site on campus November 4-5. Richland Police are aware and PD patrols have been requested. No actions intended to influence or prevent voter participation are allowed to occur – or to be audible – within 100 feet of any entrance to the voting site.
5. New Issues/Questions/Concerns
  - a. Therapy dogs will be on campus during closed week
  - b. BSEL is having heating issues, operating on 1.5 boilers. Plans are in place to replace boilers, but if weather turns cold the building may also be chilly. Space heaters may be necessary, but they must be approved and have specific safety features

- c. College of Medicine has relocated to the CBC building on Goethals. Their primary emergency contact for evacuation will be CBC
- d. Forklift at Wine Science had a hydraulic leak, and they had no spill kit. Check supplies and make sure proper spill kits are available. WSC now has kitty litter and materials for oil spills.
- e. Fire alarm was triggered by a smoke machine at a Halloween event. Any particulate will set off some smoke detectors, so be careful with any dust/mist producing activities. Check with Facilities/EHS before using them
- f. There was a concern about someone accessing offices in BSEL after hours. Scott to check access logs and identify any unauthorized users.

**Meeting adjourned at 10:25**