



Invest in your team!

Employee professional development courses for all industries

Workforce Training Courses

Cultivating Service Excellence Certificate

The Cultivating Service Excellence course sharpens service skills across industries, prioritizing quality service to boost customer satisfaction and forge lasting relationships. Ideal for those eager to elevate their customer service prowess, it empowers individuals to deliver exceptional experiences, enhancing organizational success and reputation.

Format: Online, Available any time

Time Commitment: About 6 hours

Certificate & digital badge upon completion

Cost: \$249 (full scholarship may be available)



Fundamentals of Business Certificate

Unlock the essence of business for aspiring business owners and non-business degree holders in the engaging Fundamentals of Business course. Gain essential understanding of business principles, from foundational operations to growth strategies, empowering you to navigate the business landscape with confidence and success.

Format: Online, Available any time

Time Commitment: About 8 hours

Certificate & digital badge upon completion

Cost: \$349 (full scholarship may be available)



Wine Tasting Room Server Certificate

Embark on a captivating journey into the realm of wine with the Wine Tasting Room Server Training course to acquire expertise in wine service, including proper techniques and customer interaction. Elevate your confidence in wine knowledge and sales skills, empowering you to excel in the dynamic wine service industry.

Format: Online, Available any time

Time Commitment: About 8 hours

Certificate & digital badge upon completion

Cost: \$249 (full scholarship may be available)



Supervisory Skills Courses

Supervisor Readiness (Coming soon)

Consider the transformative journey into a supervisory role with our dynamic course tailored for early-career supervisors. Learn what it takes to oversee, guide, and support others. Be equipped with essential personnel management principles to start your supervisory duties.

Format: Online, Available any time

Time Commitment: About 8 hours

Certificate & digital badge upon completion

Cost: TBD (full scholarship may be available)



Professional Development Courses

Financial Wellbeing of the Organization

Empower yourself to make informed business decisions that drive organizational success with the Financial Wellbeing of the Organization course, focusing on making financial data-driven decisions and the impact on achieving company objectives. Tailored for mid-level employees and managers across diverse industries, this course cultivates essential financial skills, enabling participants to be more effective in their professional roles. This course is required for the Business Acumen certificate.

Format: Scheduled, Cohort-based

Next Course Offered: Fall 2024

Time Commitment: About 20 hours

Cost: \$1295 (full scholarship may be available)



Business Costs & Implications

Learn essential cost accounting techniques in this course to optimize decision-making and boost profitability. Gain insights into cost tracking, budgeting, and performance assessment, enabling you to drive sustainable growth and communicate effectively across various business sectors and organizational levels. These practical methods apply to all sizes and types of businesses. This course is an elective for the Business Acumen certificate

Format: Scheduled, Cohort-based

Next Course Offered: Fall 2024

Time Commitment: About 12 hours

Cost: \$795 (full scholarship may be available)



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