

* **The application deadline is January 31st.**
* Your application is not complete until all components (including letters of reference) are received.
* While applications will be considered on a space available basis after January 31st, we cannot guarantee a timely decision on late applications.
* The MIT program starts with a new cohort in mid-May every year.

The Master in Teaching application has two completely separate parts described below: (1) the WSU Graduate School online application and (2) the College of Education application. Please attend to both parts with care and consideration.

1. **The WSU Graduate School Online Application**<https://gradschool.wsu.edu/apply/> which includes prompts to provide:

**Current resume (or vita)**

**Three letters of reference**

* Letters are submitted online as part of the Graduate School application
* Letters should address your interpersonal skills and experience teaching/mentoring youth
* The best letters are from educators who have seen you interact with youth/children

**Transcripts from any colleges/universities attended**

* Unofficial copies are acceptable for review of your application, but official copies will be required if you are accepted into the program
* Transcripts are required where degrees have been granted (or expected) or where graduate level work has been taken
* Transcripts are required for last 60-graded semester credits (90 quarter credits)
* Transcripts are not required for WSU coursework

**$75 non-refundable application fee**

1. **College of Education Application**

Supplemental Application (see pg. 2)

Personal Commitment and Relevant Experiences Statement (see p. 2)

Documentation of Professional/Volunteer Experiences (see p. 3)

Testing Requirements Status (see p. 4)

Secondary applicants who do not hold a bachelor’s degree in the content area of their certification endorsement must also submit a [Self-Evaluation Worksheet](https://education.wsu.edu/undergradprograms/teachered/endorsements/list/) for evaluation of coursework.

***Email all documents for the College of Education application to*** [***niamh.oleary@wsu.edu***](mailto:niamh.oleary@wsu.edu)

**If you have questions about any part of the application process, please contact Niamh O’Leary** by emailing[niamh.oleary@wsu.edu](mailto:niamh.oleary@wsu.edu) or calling 509-372-7394

Name (Last, First, Middle Initial):

Mailing Address, City, State, ZIP:

Phone:

Personal email:       WSU email (if available):

Program of Interest:

MIT-Elementary (K-8)

MIT-Secondary (High School)       Content Area(s):

Start Year and Term:

Have you previously attended WSU?:       WSU Student ID Number (if available):

List all post-secondary institutions that you have attended (include degrees awarded):  
1)

2)

3)

**PERSONAL COMMITMENT AND RELEVANT EXPERIENCES STATEMENT**

In essay format, use the three prompts below to introduce yourself to the faculty committee that is reviewing your application. Your combined statement should not exceed 5 typed pages (double-spaced, 12-point font, 1 inch margins). Please include the prompt above each response. If you have demonstrated leadership or initiative, please highlight that in one of your responses.

1. **Personal commitment to teaching:** Why do you want to be a teacher? Describe your commitment to the teaching profession and/or children.
2. **Educational experiences:** How have you contributed to the learning or development of others? This might include formal or informal learning, along with social and community organizations.
3. **Experiences with diverse individuals and communities:** Describe an experience with an individual (or community) that was different from you. How did this experience change or alter your perceptions?

**PROFESSIONAL and/or VOLUNTEER EXPERIENCES**

**NAME** (Last, First, Middle Initial):

List any experiences relevant to teaching or learning. This could include working with children, youth, and/or adults. If you would like to include more than three (3) experiences, please copy and paste the information below.

**Acceptable:** Classroom Volunteer, Coaching, WSU Literacy Corps, Freshman Seminar Facilitator, Camp Counselor, Girl/Boy Scouts, Tutoring, Campfire, 4-H, Youth Groups, Paraprofessional, etc.

**Unacceptable**: Babysitting, Nanny, Older Brother/Sister

**Experience #1**

Name of organization:

Dates:

Grade level (Pre-K, K-8, Grade 9-12, Adults):

Total Hours:

Supervisor’s Name/Phone/Email:

Your Position/Role/Title:

Brief description of responsibilities:

Brief description of learners and/or community:

**Experience #2**

Name of organization:

Dates:

Grade level (Pre-K, K-8, Grade 9-12, Adults):

Total Hours:

Supervisor’s Name/Phone/Email:

Your Position/Role/Title:

Brief description of responsibilities:

Brief description of learners and/or community:

**Experience #3**

Name of organization:

Dates:

Grade level (Pre-K, K-8, Grade 9-12, Adults):

Total Hours:

Supervisor’s Name/Phone/Email:

Your Position/Role/Title:

Brief description of responsibilities:

Brief description of learners and/or community:

**BASIC SKILLS TESTING REQUIREMENTS**

*Official scores of all tests must be submitted directly to WSU Pullman by April 1.*

*WSU may already have your SAT or ACT scores if you attended WSU as a freshman.*

Washington requires that all prospective teachers demonstrate basic skills in reading, writing, and mathematics. Basic skills proficiency is required in all three areas prior to admission to any of our teacher preparation programs. Basic skills can be met by one of the following or a combination:

* Providing official transcripts with SAT or ACT scores in reading, writing and math, OR, taking the WEST-B exam ([WEST-B](https://www.west.nesinc.com/TestView.aspx?f=HTML_FRAG/WA095_TestPage.html)), OR, Equivalent assessment ([WEST-B exemptions and equivalent assessments](https://www.pesb.wa.gov/preparation-programs/standards/assessments/basic-skills-assessment-west-b/west-b-exemptions/))

**Date of Basic Skills (SAT/ACT/WEST-B/Equivalent Assessment) (completed or planned):**

**Scores (if completed):**

**CONTENT KNOWLEDGE TESTING REQUIREMENTS**

*Official scores of all tests must be submitted directly to WSU Pullman by April 1.*

Washington requires that all prospective teachers show evidence of content knowledge at their intended level of certification of Elementary or Secondary. Passing scores demonstrate that the candidate has the necessary content knowledge adopted by the Washington Professional Educator Standards Board.

ELEMENTARY: Applicants to the MIT-Elementary program must pass both the Elementary NES subtests 1 and 2 prior to admission. ([Elementary NES Exam Information](http://www.west.nesinc.com/TestView.aspx?f=HTML_FRAG/NT102_TestPage.html))

**Date of Elementary NES exam (completed or planned):**

**Scores (if completed):**

SECONDARY: Applicants to the MIT-Secondary Program must pass the content exam in their endorsement area prior to admission. ([Secondary NES Exam Information](http://www.west.nesinc.com/PageView.aspx?f=GEN_Tests.html))

**Date of Secondary Content Exam (completed or planned):**

**Scores (if completed):**

**Important Information for MIT Applicants**

*To protect the children in Washington Public schools, all newly admitted students must complete a full background check. The background clearance is a two-part process consisting of submitting a fingerprint records check through the Washington State Patrol (WSP) and FBI and applying for a pre-residency clearance certificate through the Office of the Superintendent of Public Instruction (OSPI). Upon admission to the MIT program, candidates will receive all of the necessary paperwork and fingerprinting information for clearance. Listed below are conditions that automatically prevent an applicant from being awarded a teaching certificate in the State of Washington.*

**Automatic Denials for Certification**

Convictions, including guilty pleas, involving any of the following:

1. Physical neglect of a child under chapter 9A.42 RCW
2. Physical injury or death of a child under chapter 9A.32 or 9A.36 RCW (except motor vehicle violations under chapter 46.61 RCW)
3. Sexual exploitation of a child under chapter 9.68A RCW
4. Sexual offenses under chapter 9A.44RCW where a minor is the victim
5. Promoting prostitution of a minor child under chapter 9A.88 RCW
6. Sale or purchase of a minor child under 9A.64.030 RCW
7. Violations of similar laws to the above in another jurisdiction

Washington State University subscribes to the principles and laws of the State of Washington and the federal government, including applicable Executive Orders, pertaining to civil rights, equal opportunity, and Affirmative Action. Washington State University policy prohibits discrimination on the basis of race, sex, including sexual harassment, religion, age, color, creed, national or ethnic origin, physical, mental, or sensory disability, marital status, sexual orientation, and status as a Vietnam-era or disabled veteran in the recruitment and admission of students, the recruitment, employment and retention of faculty and staff, and the operation of all University programs, activities, and services. Evidence of practices that are inconsistent with this policy should be reported to the Director, Center for Human Rights, French Administration Building, Room 225, (509) 335-8288.