1. **Call to Order** at 8:32 a.m.

2. **Attendance**
   - ASWSUTC President, or designee: Designee **Stephanie Warner**
   - Services and Activities Fee Committee Chairperson, or designee: **Robin Kovis**
   - Vice Chancellor for Student Affairs, or designee: **Chris Meiers**
   - SUB Gov Board Chair shall be the Director of Student Life, or designee: **Evelyn Martinez**
   - SEB Coordinator: **Steffany Sanchez**
   - SEB Coordinator: **Timothy Duenas**
   - Director of Campus Student Life: **Ian Jamieson**
   - Guest: **RJ Aubert**

3. **Approval of the Agenda**
   - Robin moves to approve the agenda, Chris seconded, passed unanimously.

4. **New Business**
   - Safe Start WA | Phase 2 SUB 120 Space Utilization – Campus Rec
     - Robin moves to approve the plan of the den using SUB 120 during phase two, Stephanie seconds, passed unanimously
   - SEB Director/Coordinator Language AND Board position updates in SUB guidelines
     - Evelyn will send drafts for review before the next meeting.

5. **Adjournment at 9:35AM**