1. Call to Order at 1:02pm

2. Attendance
   - Savanna Kresse - Absent
   - Zach Harper
   - Emma Ballew
   - Samantha Wendland
   - Remy Plate
   - Chris Meiers
   - Ray White
   - Evelyn Ostrom
   - Jeremy Garcia - Absent
   - Karina Barajas-Garibay - Absent
   - Ian Jamieson

3. Approval of the Agenda
   - Emma Moved, Remy Seconded, Unanimous Vote

4. Approval of the Minutes
   - 11/12/2019
   - 10/08/2019
     - Zach Moved, Remy Seconded, Unanimous Vote

5. New Business
   - Purpose & Structure of the Student Union
     - What is the Student Union?
       - Is there a mission statement? Purpose Statement that we could utilize?
       - Student Union National Organization
       - Come back with ideas and plans to move forward
     - SUB Budget Proposal 2020-2021
       - Discussion on the proposed SUB Budget
       - Possibly looking at the Event Staff Differently
       - Discussed all Administrative Budget Lines
       - Discussed the Change in SEB Structure
         - The idea of moving from 1 Director and 2 programmers to 4 programmers of equal weight
       - Ray moved to approve the proposed FY21 budget, with the specifics that the budget must come back to the Board if any budget line changes by more than 10% before July 1, Zach seconded, passed unanimously
     - SEB S&A Budget Proposal
       - Evelyn Presented the Proposed SEB Budget
       - Discussion about the different programming lines
         - The Off-Campus Trip line is a little low for the “expensive” type of programs
• Maybe increase the budget for more off-campus trips
• Question about the “spring event” and if this is the best thing to put money into the budget?
• A full discussion about what this could look like
• Family Friend needs to be a key component of the budget
• Emma moved to approve a budget of $80,000 with a similar budget percentage breakdown as the budget proposal, Samantha seconded, passed unanimously

• Hiring Committee
  • Evelyn will distribute options for how to hire for the SEB team for the next academic year.

The Rest of the Agenda was tabled to next meeting

Meeting adjourned at 2:02pm

6. Continuing Business
   • Facilities
     • White boards – Evelyn Report

7. Reports/Updates
   • SEB/Budget
     • SEB Wrap up/Preview of Events
   • SUB Budget
   • Coffee Shop Budget
   • Upcoming Events:
     • La Raza Graduation: April 29th, 2020 – Dead Week
     • College of Nursing Pinning Ceremony: May 7th, 2020 – Finals Week

8. Discussion/Future Topics
   • Coffee shop future
   • Zoom capabilities in 120N/S
   • ASCE Storage Shed: Small group report
   • Room Reservations/Requests/Priorities - SUB Guidelines
   • Basketball Court Remodel
   • Facilities
     • Garage Doors/Garage Door shades/Walls
     • SUG O&M overtime charges

9. Announcements & Open Floor