

Service and Activities Fee Committee

September 15, 2020 | 5:00pm | [ZOOM](#)

Meeting Minutes:

1. Call to Order at 5:03pm
2. Introductions
 - a. Robin Kavis, Present
 - b. Christina Chacon, Present
 - c. Nick Martin, Present
 - d. Savannah Peery, Present
 - e. Jenni Martinez, Present
 - f. Ray White, Present
 - g. Chris Meiers, Present
 - h. Stephanie Warner, Present
 - i. Ian Jamieson, Present
3. Approval of the Agenda
 - a. Moved by Jenni Martinez, Seconded by Savannah Peery, approved unanimously
4. Overview of the S&A Guidelines
 - a. Dr. Meiers and Robin Kavis shared an overview of the S&A fees and the guidelines.
 - b. A conversation about what has been funded in the past and how funding works ensued.
 - c. Questions were raised and answered about how groups are held accountable and how this committee can be set up for success this year.
5. Action Items
 - a. Potential Fee Reduction
 - A discussion about the realities of COVID and the potential to reduce the fee for Fall.
 - Ray shared the background of how we got to this point with the fees and how the finance people viewed the S&A fees
 - Robin mentioned the challenge of a refund in fees would create with Financial Aid

- The committee reviewed the budget reality of reducing the fee
- A discussion was had about potentially taking money out of the reserves to help support departments this year
- A discussion about process moving forward and the different ways to get perspective from all those involved
 - The creation of a digital form to request for information back from the S&A awarded organizations. Robin, Ian, and Dr. Meiers will work on this form.
 - Ask how many students each department affects and supports
 - Ask students to resubmit their budget request for the full academic year

6. Open Forum

- a. None

7. Adjournment at 6:21pm