RFOEC Meeting

Date: 9/8/2021
Time: Noon
Participants: RFOEC
Location: Zoom

Attending: Kevin Fiedler, Paul Skilton, Lee Punch, Elsa Silva Lopez, Cigdem Capan, Kathleen Cowin, Yonas Demissie, Robert Franklin, Robin Mays

Agenda Items:

I. General RFO Business
   a. Election of Recorder and Vice-Chair
      i. Recorder: Ryan Self Nominates, Seconded by Paul
         1. Ryan wins by unanimous consent.
      ii. Vice Chair: Also serves as chair elect.
         1. Move to table by Ryan, Seconded by Paul
         2. Motion passed unanimously

II. RFO Chair Updates
   a. Introduction of new RFOEC members
      i. CAS – Robert Franklin
      ii. Faculty Senators – Elsa Silva-Lopez and Yonas Demissie
      iii. Still need reps from Engineering and CAHNRS
         1. Engineering has new academic director -> Changki Mo
   b. WSU Tri-Cities Master Calendar available in Outlook for direct meeting invitations
   c. Computer rental program in place for students ([https://tricities.wsu.edu/current-students/support/#laptop](https://tricities.wsu.edu/current-students/support/#laptop))
      i. Computers may still be available but has not been confirmed
   d. Hiring Committees during summer
      i. Campus safety officer
      ii. Fiscal specialist (2 positions)
      iii. Academic advisor (Running Start/CAS)
      iv. No Closure on if any of these positions have actually been filled.
   e. Working on meetings for RFOEC
      i. These will be Wednesdays at Noon
ii. October -> Chancellor  
iii. November -> ASWSUTC  
iv. February -> VCASA  
v. March -> VCR  
vi. April -> VCF  
f. RFO Forums for all members still in works  
i. Will be in the afternoon, not during EC timeslot, and will rotate.  
ii. Face to Face vs Zoom  
   1. Zoom is more accessible, and recording available, and equity minded  
   2. All will have atleast some Zoom component  
iii. September -> Chancellor  
iv. October -> VCF  
v. November -> VCASA  
vi. December -> VCR  
vii. February -> Chancellor  
viii. March -> ASWSUTC  
ix. April -> VCASA

g. Schedule general assembly for Fall  
i. No strong preferences

III. Update from Faculty Senate  
a. Faculty Senate Votes  
i. Renaming Women’s studies to Womens, Gender, Sexuality Studies vote is moved to full senate.  
ii. ACC Committee  
   1. Proposal to add equity and justice requirement to UCORE  
      a. Issue with adding additional 3 credits to degree plans.  
      b. May not necessarily be an additional 3 credits, could make use of existing credit courses.  
   iii. Senate has not met yet, first is 9/23  
b. New faculty senators started their terms  
i. Career Track: Elsa Silva-Lopez  
ii. Tenure Track: Yonas Demissie  
c. Mechanisms for Faculty Representation of Concerns  
i. Senators can contact steering to add items to agendas  
   ii. Every senate meeting has a Faculty Concerns sessions.

IV. Retirement Card for Harvey Gover  
a. Come sign in CIC125A, or at general assembly

V. Fall Semester check in  
a. Covid
i. Currently no known mechanism to give faculty input or advance warning to different learning modalities.
ii. No knowledge about whether or not Pullman will return into in person after Thanksgiving.
iii. Improved communication of case counts.
iv. Most recent covid guidance is correct.
b. Library course reserves
   i. There may be a difficulty in ordering books if Pullman has them.
   ii. Library Committee is being started.
c. TCOL Computers are Now Zoom Capable

VI. New Faculty Orientation
   a. Happening on Thursday, 9/9 for new adjuncts and full-time faculty
      i. Just for full time faculty, not adjuncts.
      ii. Ideally, will be moved up and include adjuncts.
      iii. 5 new full time faculty
         1. Michelle Brown (TT, CIC125 Hall)
         2. 2 Nursing Full time Faculty
            a. Gina Cronrath
            b. Ameera Fayad
         3. 2 Lectures
            a. Kajal Nandy
            b. Yichien Cooper

VII. Discussion of Potential Goals/Projects for AY 2021
   a. Academic director expectations
   b. Recommendations/resources for faculty on-boarding/exit
   c. Procedures for efficiency
      i. Communication to/from faculty senate
   d. List of all committees
   e. Academic master plan
   f. Enrollment Strategy
      i. More data is being sought on enrollment to clarify the current situation.

VIII. Request for New Business