Student Teaching/Internship Orientation

Fall 2021

WSU Tri-Cities Field Services Office
A special thanks to STCU for their support!
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Today’s Topics

- Seminars
- Clearances
- Professionalism
- Your Field Team
- Practicum Overview
- The Handbook
- Resources
## Seminars

### Schedule

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**T&L 415/MIT 575**

Student Teaching or Internship

**Dr. Mancinelli**

Room: TCOL202

All sessions from 4:10 – 6:10 PM
Clearances

- Finger Printing
  - FBI & Washington State
- Insurance
- Pre-residence Clearance
- Content assessments.

*NOTE* You must complete and comply with the assigned district’s COVID19 clearance policies before your pre-internship/internship.
General Teacher-Candidate Expectations

- Code of Conduct: Teacher-Candidates are responsible for reading and following Washington State, OSPI Code of Conduct!

- FERPA: Teacher-Candidates are responsible to comply with FERPA
Professionalism

Conduct
- Be positive – never speak negatively of students, staff, teachers, administration, or parents. It will reflect on you negatively no matter the context.
- Be prepared – do your homework before hand. If you don’t know it, admit it and provide follow-up!
- Be responsible – follow through with what you say and communicate soon and frequently. Be proactive.
- Be timely – To be *early* is on time, prepared, polite (always), follow-up when completed, detail-oriented, proactive, solution-centered.
- Be supportive – Never undermine your mentor teacher. Students always know that you and your mentor teacher are a team.
- Be receptive to input and guidance – positive or constructive feedback, be grateful and consider it!
Professionalism

Communications

- Be confidential – FERPA
- **Double Check Yourself**: always read everything you write, check for spelling, grammar, and clarity of message. Look for incomplete or inaccurate information. This could cause more work for you or delay your progress!
- Address your emails to the specific person you are communicating with. Use their title and do not say “hi there” or “hey guys.”
- Don’t assume informal salutations: address your mentors, supervisors, professors by their preferred titles and consider the context. If in front of others, students, parents or community always use formal titles.
Professional Communication

Presentation

 geld Dress for Success – Even though others may not, you should dress professionally every day. This is your interview; make an impression!
 geld During your field experience, you are WSU’s representative and you must interact with all students, teachers, staff, administrator, parents, or community as a professional – there is no ‘down time.’ (Remember that if you do not, we will hear about it!)
 geld Eliminate distracting or repetitive behavior or statements while publicly speaking. “um,” “ok,” “ah.” Touching your face, hand gestures, body language.
 geld Facial expressions: eyebrows up, grow an inch, smile!
Your Field Team

- Field Supervisor
- Seminar Faculty
- Mentor Teacher
- Teacher Candidate
Student Teaching/Intern Overview

TCH_LRN 415, MIT 575, AR_TCH_LRN 415

These practicums are designed to release responsibility to the Teacher Candidate to become autonomous. Teacher Candidates have a significant commitment to time in the field observing, preparing lessons, providing sections of instruction, assessment, classroom management, classroom environment, and relationships with students, parents, administration, and colleagues. They are expected to be present when their master teacher is expected to be present.

The “Professional Dispositions Evaluation for Field Experiences” (PDEFE) a tool used to measure your progress. Your mentor teacher and supervisor evaluate you in all 10 areas. Seminar may have additional requirements.
The Handbook

• Break into teams
• Be prepared to summarize the pages assigned to your group.
Resources

• Handbooks/Syllabus
• Your Field Team
• Seminar
• WSU Tri-Cites Field Experience Webpage
• Program Coordinators
Upcoming Deadlines

- WSU fall term begins: 8/23*
- Field Supervisor Meeting: 9/21/21 @ 2 PM
- Begin Mid-Term PDEFE: 10/6/21
- Mid-Term: WSU 10/13/21
- Spring Practicum Request Deadline: 10/13/21
- Field Supervisor Meeting: 11/16/21 @ 2 PM
- Begin Final PDEFE: 12/1/21
- Teacher Candidate Final Packet due: 12/10/21
- Term End: WSU 12/10/21
- Supervisor Final Tasks Due: 12/17/21
You are invited!

WSU Tri-Cities Fall Education Summit
October 16th, 2021
8:30 AM to 3:30 PM
Guest Speakers, panels & workshops

Registration Information to follow

Proudly Sponsored by
You will do great!

General Questions?

Individual-case questions afterword, please!