

# Resident Faculty Organization

Washington State University Tri-Cities - 2710 Crimson Way - Richland, WA 99354

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## April 2020 Executive Committee Meeting of the RFO

Location: Zoom  
Date: April 7, 2020  
Time: noon

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### Minutes:

Attending: Mays, Yang, Skilton, Cowin, Peters Devarie

- I. Chair Welcome and Updates
  - A. Everyone is alive and well.
  - B. Off agenda item: we agreed to hold an online assembly meeting on April 27 at 2pm. The chair will set up the meeting.
  
- II. Discussion Item: Officer Selection
  - A. Vice Chair
    - i. No member of the executive committee being interested in the position, we agreed to open the nomination process to the Assembly, and will solicit nominations by email by April 10th, for an election to occur after the General Assembly meeting on April 27. The vice chair elected this spring will take over the chair position August 15<sup>th</sup>.
  - B. Recorder
    - i. Skilton self-nominated to serve as recorder and was elected unanimously.
  
- III. Discussion Item: Future Meetings
  - A. May RFOEC meeting
    - i. Date not set? Not in my notes. Discuss election prospects for Vice Chair
  - B. VCAA
    - i. Discuss summer and the transition to online – will it affect the campus
    - ii. Hear about covid, enrollments
    - iii. Ask about Academic affairs messaging to students
    - iv. Next meeting May 13<sup>th</sup>
  - C. Chancellor
    - i. Discuss budget concerns
    - ii. Hear about covid, enrollments
    - iii. Ask about student affairs messaging to students
    - iv. Next meeting May 12May 12

- IV. Discussion Item:
  - A. Bylaws and Listserv update
    - i. We have our own mailing list thanks to Faculty Senate
    - ii. We did not discuss bylaws
  - B. Faculty Senator selection and process
    - i. We will solicit nominations by email by April 10 (Skilton & Mays)
    - ii. The election will be by email, per the bylaws, and will run May 20-26<sup>th</sup>, ending at 11:59pm.
    - iii. We could use an email account to use for elections – I suggest [RFOelections@wsuu.edu](mailto:RFOelections@wsuu.edu). The chair should own it.

### Agenda Items:

- V. Chair Welcome and Updates
- VI. Discussion Item: Officer Selection
  - A. Vice Chair
  - B. Recorder
- VII. Discussion Item: Future Meetings
  - A. May RFOEC meeting
  - B. VCAA
  - C. Chancellor
- VIII. Discussion Item:
  - A. Bylaws and Listserv update
  - B. Faculty Senator selection and process
- IX. Discussion Item: Adjuncts
- X. Announcements and Requests
  - A. Information Item: Unit Updates
  - B. Information Item: upcoming events
    - i. VCAA: April 8 @ 1pm
    - ii. Chancellor Haynes mtg: April 14 @ 12 in East 212

Wednesday, February 19 @ 12:35  
Hi Bin,

I just was able to connect with Lisa Gehring in HRS because this memo is unclear in a couple of areas. First, for existing tenure track faculty, going from 1.0 FTE to 0.75 FTE requires a new contract and that has to go through the provost's office. Second, there is also an issue on summer salary/12 month status and federal/state funding agency. For example, faculty who wish to pay themselves three months of summer salary from their grants, must attest they will work through the full period with no vacations. Finally, regular faculty on 9 month appointments do not accrue vacation. Faculty who have administrative 12 month appointments do, but this isn't clear either. Anyway, more from Lisa soon.  
Greg

Thursday, February 20 @ 9:31 am

Spoke again with Lisa this morning. This memo will be withdrawn in its current form. One of the larger issues is how faculty on nine month appointments can apportion their salary over 12 months (no reduction in FTE) to make household budgeting easier. According to HRS and Finance and Administration, that will be possible once WorkDay is implemented. Right now, they are at capacity with this project.  
Greg

Memo withdrawn by VCAA, Thursday, February 20 @ 9:33am