

# Resident Faculty Organization

Washington State University Tri-Cities - 2710 Crimson Way - Richland, WA 99354

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## November 2017 Executive Committee Meeting of the RFO

Location: East 212  
Date: November 3, 2017  
Time: 3:00pm

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### Agenda Items:

- I. Updates
  - A. Information item: Update from RFO Chair
    - i. Meeting with Chief of Staff
    - ii. Academic Directors Meetings
  - B. Discussion item: Drive to 25 unit updates
  - C. Discussion item: Spending policy
  - D. Action item: How do we best advertise the Brown Bags?
  
- II. By Laws
  - A. Information Item: Proposed changes
  - B. Discussion Item: Proposed changes
  - C. Action Item: What is the next step?
  
- III. Announcements and Requests
  - A. Faculty Requests
    - i. Faculty Senate Subcommittee
    - ii. S&A Committee
  - B. Newsletter Information
  - C. Constituent Concerns

Present:

Mohamed, Tim, Kathleen, Laura, Sarah, Harvey, Jim, Robin

Notes from the meeting:

John will be reporting about the budget via memo, including space process (director to VC, if not decided in the unit, then the space committee will make recommendations. Chancellor will take recommendations) and

His update will include the HR and budget reviews that have been taking place.

We need to make sure faculty are represented at the space committee—either via the directors or an RFO representative.

2.5% cuts prior to the new chancellor arriving.

Cuts will begin with chancellor's office, then finance and administration (will be first and take the largest hit), then student services (moderately), then academic affairs (the least).

Academic Director meeting with Martin

Noel Levitz – Kevin- Consultant to review campus processes, in particular enrollment management.

He suggested making a quadrant, do we have demand in an area? Capacity? Can you increase enrollments 30% without adding resources in a particular program? If a high demand, this is where to put resources? If high resources, then how can we increase demand?

Discussion is not about increasing course caps, rather about filling the courses we offer.

What is it going to take to make sure students are graduating? Or research opportunities?

Faculty voice needs to start early/think about priorities now, so we are not told what to do, rather than participating in the process.

President priorities for campus and new chancellor: Health, community engagement, energy, unique undergraduate experience, hands on research; wants the new chancellor to listen to internal and external stakeholders.

Faculty need to have something to say, so we can be involved and advocate for our needs. If the new chancellor asks, we need to have an answer.

Engineering has grown over the past five years- from approximately 10% to 25% of the students on campus.

General appearance that the campus needs to do more strategic planning on the campus, in terms of resources, including space, facilities, classroom capacity, hiring, etc.

Suggestion to make a SWOT analysis for each unit for the next meeting. And give examples for each bullet points.

By-laws discussion. Please review and give suggestions.

RFO has been allocated \$2000. How do we want to spend the money?

Could we spend money to promote the Brown Bags?

Motion made that \$150 spent on flyers and any expenses under \$50 are authorized without a vote from the EC.

Flyer policy needs to be discussed. Faculty would like to hang information about scholarship and perhaps

Should we advertise via social media? On Twitter or Facebook? Laura will help with this.

Faculty requests, please solicit for faculty affairs subcommittee members.

Ask the units for faculty representation, discuss capacities and resources in the unit meetings

Budgetary and HR review update. Sarah has met with HR in an individual meeting, and is confident that the reviews are moving along and the information will be passed along to the new chancellor.

New science faculty hires are running into challenges, because we have a deficit in staff in procurement. Long term concern is that we are not supporting our faculty.