## Resident Faculty Organization

Washington State University Tri-Cities - 2710 Crimson Way - Richland, WA 99354

## **RFOEC & Academic Affairs Meeting**

Location: Floyd 101A

Date: Wednesday, February 12, 2020

Time: 1:00 pm

## Agenda Items:

I. Quick Updates

- A. VCAA office
- B. Academic units
- II. Points for Discussion
  - A. Summer Committee
  - B. Employee Satisfaction
    - i. Manage expectations
    - ii. Communication
  - C. Office Hours
  - D. Organization Chart
- III. Follow up
  - A. Upcoming Initiatives & Projects
  - B. Brown Bag with Anna Plemons: February 24 @ noon in CIC 125T
  - C. Safety—upcoming safety trainings