RFOEC Meeting

Date: 10/29/2020

Time: Noon

Participants: RFOEC, VCAA

Location: Zoom

Attending: Kevin, Ryan, Robin, Kathleen, Sara, Paul, Bin, Kate, Lee, Bin, Anna

Agenda Items:

I. Spring 2021 Enrollment Update
   a. Usually around 75% enrollment around September
   b. Was at 30% this September
   c. Faculty Campaign to push the word out on Advising
      i. Talk about it in classes
      ii. Mentorship project still in the works
         1. Needs to be well integrated as opposed to additional responsibility.
   d. List of Unenrolled students who could enroll being passed to academic directors
   e. Down 16 applicants for Spring

II. Vice Chancellor for Faculty Affairs
   a. VCAA now be assigned T&P responsibilities.
      i. Result of finding that VCAA need not be tenured.
      ii. Concern about that extensive additional responsibilities.
      iii. Vancouver manages without dedicated separate roles.
   b. Working in conjunction with VCR for Tenure packets.
   c. Concerns around Faculty Retention and QoL
   d. Need for Clear Promotion/Tenure guidelines by departments and directors.
   e. Increase of Accountability on Academic Directors
      i. Academic Directors 360 reviews are upcoming.

III. Academic Master Plan
    a. Program Reviews
       i. What majors might be up for cuts if low enrollment continues?
          1. What would that process look like?
a. Currently too early in process to comment extensively
b. Cost x axis, revenue y axis. Do analysis on the basis of those quadrants
2. Faculty Involvement?
   a. Led by academic directors in units.
   b. Involves faculty
   ii. Failure to hold accountable with 5 year standards
   iii. Lots of rooms for efficiencies without program cuts
      1. Incorporate low enrollment majors as tracks in other majors.
   iv. Done by end of academic year ideally
      1. Would require an intensive schedule and an aggressive timeline
   v. Additionally, more market analysis info needs to be assimilated.
   vi. Skepticism about the use of a consultant.
b. Ad Astra Update
   i. Meetings Early to mid-November
      1. Needed to work on AY2021-22 schedule

IV. Discretionary Funds Under Control of Academic Directors - not discussed

V. Onboarding/Exit Processes for Faculty - not discussed