



# Resident Faculty Organization

WASHINGTON STATE UNIVERSITY  
TRI-CITIES

## RFOEC Meeting

**Date:** 10/15/2020

**Time:** Noon

**Participants:** RFOEC

**Location:** Zoom

**Attending:** Paul, Kevin, Ryan, Sara, Lee, Kathleen, Bin, Robin

### Agenda Items:

- I. Update from RFO Chair
  - a. Request for what committees you are on/know about to Recorder
    - i. Lee is Undergraduate curriculum committee for the college of nursing in addition to this one
    - ii. Sara American Democracy Project committee Campus AVID Steering Committee (if we are still doing this)
  - b. Announcement of RFO listserv
    - i. We'll be rolling out introductory/informational messages shortly
  - c. Announcement of new RFO Brown Bag
    - i. 12/3 - Brown Bag with Christine Portfors
  - d. Reminder of upcoming meetings
    - i. 10/19 - Brown Bag with ASWSUTC
    - ii. 10/29 - RFOEC meeting with Kate McAteer
    - iii. 11/3 - Brown Bag with Sandra Haynes
    - iv. 11/4 - RFOEC meeting with Chris Meiers
    - v. 11/10 - Brown Bag with Kate McAteer
    - vi. 11/12 - RFOEC meeting with ASWSUTC
    - vii. 11/18 - Next RFOEC meeting
  
- II. Update from Faculty Senate
  - a. Results of vote on Spring 2021 schedule
    - i. Moving first date of instruction to 1/19
    - ii. No spring break for public health reasons
    - iii. 4 days of no instruction sprinkled through the term -> when will these be determined? (3 new ones in addition to Presidents day)
  - b. No updates on Football Removal Proposal

- c. No discussion on F&A funds (deans vs departments)
  - i. FS seems consultative as opposed to in charge.

### III. RFO Bylaws Update

- a. Request to form an ad hoc committee:
- b. **Motion to create a committee to investigate, solicit feedback, and make recommendation on bylaw changes to be put up for a vote.** - Motion Ryan, Second Paul
  - i. In Favor: Kevin, Paul, Lee, Bin, Sara, Robin, Kathleen
  - ii. Against: None
  - iii. Abstaining: Ryan
- c. Goal to have recommendations by the end of Fall 2020 at the latest
- d. Present to faculty at general assembly for feedback
- e. Incorporate feedback, then give general vote

### IV. Vice Chancellor for Faculty Affairs position

- a. Timeline – by the end of Fall 2020?
  - i. Should be ASAP, already a year behind.
- b. What sort of support is needed?
  - i. Open time for Directors to focus more on career track faculty.
  - ii. Important to have a single point of contact with a lot of time to dedicate as opposed to a diffuse team with no clear responsibilities.
  - iii. Need specific support for both Tenure and Career track.
  - iv. Opens up question on role of Academic Directors
    - 1. Ideal vs Actual
      - a. Actual Budget vs Scheduling
      - b. No current written description (Under revision EP29).
      - c. Handle annual reviews
        - i. Research no, teaching yes, service, sort of.
  - v. Should handle annual reviews?
- c. Who does this position report through?
- d. How much FTE does this position entail?

### V. Faculty Senate committees

- a. Academic Affairs Committee
  - i. Elsa Silva-Lopez
- b. Admissions Subcommittee
  - i. N/A
- c. Budget Committee
  - i. N/A
  - ii. No current budget committee on our campus.

- iii. Currently no procedure for asking from money from academic directors.
    - iv. Possibly some confusion on discretionary budgets.
  - d. Catalog Subcommittee
    - i. Angela Hamel (TC)/Allan Felsot (CAHNRS)
  - e. Committee on Committees
    - i. RFO Chair (listed as Sarah Tragesser) -> request to be eliminated in the future
  - f. Distinguished Faculty Address Committee
    - i. N/A
  - g. Faculty Affairs Committee
    - i. Stephanie Bauman
  - h. Graduate Studies Committee
    - i. Yuliya Ardasheva
  - i. Library Committee
    - i. Harvey Gover
  - j. Professional Health Sciences Committee
    - i. N/A
  - k. Research and Arts Committee
    - i. Paul Skilton
  - l. Steering Committee
    - i. Paul Skilton
    - ii. Robin Mays
  - m. Syllabus Committee
    - i. Anna Plemons
  - n. Other Committees
    - i. Campus and Community Health Task Force
      - 1. N/A
    - ii. Faculty Status Committee
      - 1. Yonas Demissie/Allan Felsot
    - iii. Course Value Committee
      - 1. N/A

VI. Discussion of Additional Potential Goals for AY 2020 (Not discussed due to time constraints)

- a. Recommendations/resources for faculty on-boarding/exit
- b. Specific requests from Roles and Responsibilities report
- c. Topics for brown bags
- d. Request a graduate recruiter
- e. Academic master plan
- f. Voluntary contract repository
- g. Community outreach -> public talks at library?

VII. Faculty Input on Incident Command

- a. Done only in town hall?

- b. How are decisions made at campus level?
- c. Should Kate have a committee?

#### VIII. New Business