RFOEC Meeting Minutes

Date: 9/16/2020
Time: 11:00 am
Participants: RFOEC
Location: Zoom

Attending: Kathleen Cowin, Ryan Learn, Paul Skilton, Sara Sorensen Petersen, Bob Lewis, Kevin Fiedler, Lee Punch, Bin Yang

Agenda Items:

I. Selection of Recorder for AY 2020
   a. Nomination
   b. Election of Ryan Learn for Recorder (Only nomination)

II. Welcome from RFO chair
   a. Introductions
      i. New Members: Sara Petersen + Ryan Learn
   b. Tour of website - https://tricities.wsu.edu/academics/faculty-resources/rfo/
      i. Membership + Contact Info Update
      ii. Calendar Populates Automatically for Events/Brown Bags
   c. Tour of Teams/Sharepoint -
      https://emailwsu.sharepoint.com/teams/tricities.rfo/Shared%20Documents/Forms/AllItems.aspx
   d. Confirmation of RFOEC meetings with guests (Split between 2 timeslots, W/Th)
      i. 9/24 with Christine Portfors at noon
      ii. 10/7 with Sandra Haynes at 11 am
      iii. 10/29 with Kate McAteer at noon
      iv. 11/4 with Chris Meiers at 11 am
      v. 11/12 with ASWSUTC at noon
      vi. 12/2 with Ray White at 11 am
   e. Announcement of Fall Brown Bags (noon to 1 pm) (Less formal, open to general faculty)
      i. 10/5 with Chris Meiers
      ii. 10/19 with ASWSUTC
      iii. 11/3 with Sandra Haynes
      iv. 11/10 with Kate McAteer
      v. 12/8 with Ray White
   f. Report on elections for S&A fees committee and Catalogue Subcommittee
      i. S&A: Christina Chacon (Nursing)
      ii. CSC: Angela Hamel (Nursing)
III. Steering Committee
   a. Serves as a Chair for the Faculty Senate Meetings (Set agenda)
   b. Currently one vote split between two faculty senators (career/tenure track)
   c. Ambiguity here because bylaws stipulate (Section VI.I.3) that the faculty senator shall
      serve as member of Steering (we have 4 senators) but Senate only allows two members
      (provisionally the same as last year, Robin and Bin)
      a. Current Senators: Bin Yan (Tenure), Robin Mays (Career), Sara Petersen (C), Paul
         Skilton (T)
      b. Follow-up with Robin to check if she wants to continue serving on Steering
   d. Other positions on Steering are filled via general election and do not need to be faculty
      senators
   e. There are currently no guidelines on term limits, although this will be discussed/decided
      in Steering soon according to Matt Hudelson
   f. Long-term changes to this process
      a. Need more information
      b. May not need to be in the bylaws (Removal may offer more flexibility)
      c. Cannot Change: 2 reps, 1, vote, Career and Tenure
      d. Can Change: Everything Else
   g. Tie Handling: Two Members One Vote May lead to ties
      a. Has not happened before, but should be policy in place.
      b. Votes happen every meeting
      c. Conflicts can be pushed to full senate meeting.
      d. Abstain on tie as provisional solution.
   e. Motion to Cast Shared Vote on Consensus Decisions and Abstain on Ties (Paul,
      Seconded by Bob)
      a. Votes for: Lee, Sara, Paul, Bin, Bob, Kevin
      b. Votes against: None
      c. Vote abstaining: Kathleen, Ryan
   f. Senate Budget Committee has no TC representative
      a. Need further information on remit for this committee.

IV. Discussion of Potential Goals for AY 2020
   a. Update to bylaws
      i. Priority Issue: Structural Issue
      ii. Omnibus vs Amendments Discussion
      iii. 2017 Changes were Never Voted On.
   b. List of all committees
      i. Not Discussed
   c. Recommendations/resources for faculty on-boarding/exit
      i. Not Discussed
   d. Specific requests from Roles and Responsibilities report
      i. Not Discussed
   e. Topics for brown bags
i. Not Discussed
f. Request a graduate recruiter
   i. Not Discussed
g. Academic master plan
   i. Not Discussed

V. Request for New Business
   a. None

Follow Up Email Vote:
Proposal to have Robin as the Career Track representative and Paul Skilton serves as the Tenure representative.
Yes: Kathleen, Paul, Kevin, Robin, Sara, Ryan
Abstaining: None
No Response: Bob, Harvey, Janet, Bin, Lee
No: None