



Resident Faculty Organization

WASHINGTON STATE UNIVERSITY
TRI-CITIES

RFOEC Meeting Minutes

Date: 9/16/2020

Time: 11:00 am

Participants: RFOEC

Location: Zoom

Attending: Kathleen Cowin, Ryan Learn, Paul Skilton, Sara Sorensen Petersen, Bob Lewis, Kevin Fiedler, Lee Punch, Bin Yang

Agenda Items:

- I. Selection of Recorder for AY 2020
 - a. Nomination
 - b. Election of Ryan Learn for Recorder (Only nomination)
- II. Welcome from RFO chair
 - a. Introductions
 - i. New Members: Sara Petersen + Ryan Learn
 - b. Tour of website - <https://tricitities.wsu.edu/academics/faculty-resources/rfo/>
 - i. Membership + Contact Info Update
 - ii. Calendar Populates Automatically for Events/Brown Bags
 - c. Tour of Teams/Sharepoint - <https://emailwsu.sharepoint.com/teams/tricitities.rfo/Shared%20Documents/Forms/AllItems.aspx>
 - d. Confirmation of RFOEC meetings with guests (Split between 2 timeslots, W/Th)
 - i. 9/24 with Christine Portfors at noon
 - ii. 10/7 with Sandra Haynes at 11 am
 - iii. 10/29 with Kate McAteer at noon
 - iv. 11/4 with Chris Meiers at 11 am
 - v. 11/12 with ASWSUTC at noon
 - vi. 12/2 with Ray White at 11 am
 - e. Announcement of Fall Brown Bags (noon to 1 pm) (Less formal, open to general faculty)
 - i. 10/5 with Chris Meiers
 - ii. 10/19 with ASWSUTC
 - iii. 11/3 with Sandra Haynes
 - iv. 11/10 with Kate McAteer
 - v. 12/8 with Ray White
 - f. Report on elections for S&A fees committee and Catalogue Subcommittee
 - i. S&A: Christina Chacon (Nursing)
 - ii. CSC: Angela Hamel (Nursing)

III. Steering Committee

- a. Serves as a Chair for the Faculty Senate Meetings (Set agenda)
- b. Currently one vote split between two faculty senators (career/tenure track)
- c. Ambiguity here because bylaws stipulate (Section VI.I.3) that the faculty senator shall serve as member of Steering (we have 4 senators) but Senate only allows two members (provisionally the same as last year, Robin and Bin)
 - a. Current Senators: Bin Yan (Tenure), Robin Mays (Career), Sara Petersen (C), Paul Skilton (T)
 - b. Follow-up with Robin to check if she wants to continue serving on Steering
- d. Other positions on Steering are filled via general election and do not need to be faculty senators
- e. There are currently no guidelines on term limits, although this will be discussed/decided in Steering soon according to Matt Hudelson
- f. Long-term changes to this process
 - a. Need more information
 - b. May not need to be in the bylaws (Removal may offer more flexibility)
 - c. Cannot Change: 2 reps, 1, vote, Career and Tenure
 - d. Can Change: Everything Else
- g. Tie Handling: Two Members One Vote May lead to ties
 - a. Has not happened before, but should be policy in place.
 - b. Votes happen every meeting
 - c. Conflicts can be pushed to full senate meeting.
 - d. Abstain on tie as provisional solution.
 - e. **Motion to Cast Shared Vote on Consensus Decisions and Abstain on Ties (Paul, Seconded by Bob)**
 - a. Votes for: Lee, Sara, Paul, Bin, Bob, Kevin
 - b. Votes against: None
 - c. Vote abstaining: Kathleen, Ryan
 - f. Senate Budget Committee has no TC representative
 - a. Need further information on remit for this committee.

IV. Discussion of Potential Goals for AY 2020

- a. Update to bylaws
 - i. Priority Issue: Structural Issue
 - ii. Omnibus vs Amendments Discussion
 - iii. 2017 Changes were Never Voted On.
- b. List of all committees
 - i. Not Discussed
- c. Recommendations/resources for faculty on-boarding/exit
 - i. Not Discussed
- d. Specific requests from Roles and Responsibilities report
 - i. Not Discussed
- e. Topics for brown bags

- i. Not Discussed
- f. Request a graduate recruiter
 - i. Not Discussed
- g. Academic master plan
 - i. Not Discussed

V. Request for New Business

- a. None

Follow Up Email Vote:

Proposal to have Robin as the Career Track representative and Paul Skilton serves as the Tenure representative.

Yes: Kathleen, Paul, Kevin, Robin, Sara, Ryan

Abstaining: None

No Response: Bob, Harvey, Janet, Bin, Lee

No: None