

ADVISORY COUNCIL

MISSION

The Advisory Council Tri-Cities (ACT) is established by the Campus Chancellor to build stronger relationships with communities across the state and to advance the land-grant mission of Washington State University Tri-Cities.

PURPOSE

The ACT is a body organized to support the chancellor or other appropriate institutional leaders in advancing the campus and university's missions. Membership on the ACT represents a commitment to improving WSU Tri-Cities ability to positively affect the region and our community through education, scholarship and outreach.

While the Board of Regents govern the WSU system, the ACT members inform, support, and advocate for the Chancellor and campus in the pursuit of meeting the WSU mission.

ACT members are expect to be a liaison for the chancellor assisting in the facilitation of a local network. Members are uniquely positioned in their communities to inform the chancellor of key issues. In turn, the chancellor informs the advisory council of critical issues at the campus and system levels. The council reviews initiatives of ongoing importance providing strategic and tactical thinking, internal and external advocacy, and guidance to hold the campus and system accountable to the local community.

MEMBERSHIP

The Advisory Council Tri-Cities (ACT) has the flexibility to establish and update their own formal bylaws or informal guidelines.

The following are an agreed upon set of basic guidelines:

1. **Terms:** ACT Members are appointed by the Chancellor for a two-year term. Membership and terms will be posted on the campus website and kept on file with the President's Office and the Office of External and Government Relations and may be renewed two times (6 years).
2. The Tri-Cities Chancellor, in consultation with the ACT Chair, will determine whether some members, due to the nature of their public role, might be exempted from term limits. Such positions might include WSU regents, elected officials, county/city managers, port directors or others whose public position is integral to the success of the campus.
3. **Chair:** A chair will be elected for a two-year term, renewable once. In the event membership elects to have co-chairs, the same term applies but is not renewable.

4. Meetings: The ACT will meet the fourth Friday of each month at 7:30 AM.
EXPECTATIONS OF MEMBERSHIP:

The following expectations apply to all WSU advisory councils.

1. Attendance: Members are expected to attend the preponderance of meetings each year. The chancellor has the right to remove members who do not attend.
2. Philanthropy: Each advisory council member is expected to support annual giving on the campus they serve. Universal giving among council members is important to campus fundraising, as it demonstrates an investment in the campus by members of the most prominent councils. Members should also support the broader philanthropy goals of WSU by connecting the chancellors and development officers to potential donors.
3. Advocacy: Members should advocate for their campuses and for WSU in their communities and with the legislature. During legislative sessions, members may be asked specifically to support WSU's legislative agenda with outreach to their legislative delegations.
4. Annual Advisory Council Summit: Members should make every effort to attend the annual joint meetings of the WSU Campus Advisory Councils.

MEMBERSHIP LISTS:

The WSU Tri-Cities campus will submit membership lists and updates to the President's Office and the Office of External Relations and Government Affairs for communication purposes.

REVIEW:

These guidelines will be reviewed every three years in advance of the annual advisory council summit for discussion at that meeting.