

# Washington State University Tri-Cities

## Graduate Enrollment Request Form

For Doctoral or Master students who are NOT able to self-enroll for Tri-Cities course(s) and are approved for Tri-Cities enrollment

**Submit this form with appropriate signatures to the Registrar's Office (Floyd 269)**

**Year:** 20\_\_\_\_\_ **Term:** Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

NAME (Last)	(First)	(Middle)	ID NUMBER	PHONE
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EMAIL ADDRESS	STUDENT SIGNATURE	DATE
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Course Subject/ Course No.	Section No.	Class SLN No.	Course Subject/ Course No.	Section No.	Class SLN No.	Course Subject/ Course No.	Section No.	Class SLN No.	Course Subject/ Course No.	Section No.	Class SLN No.

**Advisor Signature Needed to:**

Enroll (Variable Cr#\_\_\_\_)

Add after the 5th day (Variable Cr#\_\_\_\_)

Add with time conflict (Instructor of the class you wish to add)

Change Credit from \_\_\_\_\_ to \_\_\_\_\_

Add as Audit (Variable Credit #: \_\_\_\_\_)

Change Letter Grade to Audit

Change Letter Grade to Pass/Fail

Change from section \_\_\_\_ to section \_\_\_\_

Advisor's Name \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

X: \_\_\_\_\_

**Advisor Signature Needed to:**

Enroll (Variable Cr#\_\_\_\_)

Add after the 5th day (Variable Cr#\_\_\_\_)

Add with time conflict (Instructor of the class you wish to add)

Change Credit from \_\_\_\_\_ to \_\_\_\_\_

Add as Audit (Variable Credit #: \_\_\_\_\_)

Change Letter Grade to Audit

Change Letter Grade to Pass/Fail

Change from section \_\_\_\_ to section \_\_\_\_

Advisor's Name : \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

X: \_\_\_\_\_

**Advisor Signature Needed to:**

Enroll (Variable Cr#\_\_\_\_)

Add after the 5th day (Variable Cr#\_\_\_\_)

Add with time conflict (Instructor of the class you wish to add)

Change Credit from \_\_\_\_\_ to \_\_\_\_\_

Add as Audit ( Variable Credit #: \_\_\_\_\_)

Change Letter Grade to Audit

Change Letter Grade to Pass/Fail

Change from section \_\_\_\_ to section \_\_\_\_

Advisor's Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

X: \_\_\_\_\_

**Advisor Signature Needed to:**

Enroll (Variable Cr#\_\_\_\_)

Add after the 5th day (Variable Cr#\_\_\_\_)

Add with time conflict (Instructor of the class you wish to add)

Change Credit from \_\_\_\_\_ to \_\_\_\_\_

Add as Audit ( Variable Credit #: \_\_\_\_\_)

Change Letter Grade to Audit

Change Letter Grade to Pass/Fail

Change from section \_\_\_\_ to section \_\_\_\_

Advisor's Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

X: \_\_\_\_\_

**Department Signature Needed to:**

Add, if class is full (Variable Cr#\_\_\_\_)

Department Signature : \_\_\_\_\_

X: \_\_\_\_\_

**Department Signature Needed to:**

Add, if class is full (Variable Cr#\_\_\_\_)

Department Signature : \_\_\_\_\_

X: \_\_\_\_\_

**Department Signature Needed to:**

Add, if class is full (Variable Cr#\_\_\_\_)

Department Signature : \_\_\_\_\_

X: \_\_\_\_\_

**Department Signature Needed to:**

Add, if class is full (Variable Cr#\_\_\_\_)

Department Signature : \_\_\_\_\_

X: \_\_\_\_\_

<b>REGISTRAR USE ONLY</b>	Processor's initials:	Date:
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