

Chancellor's Executive Committee on Safety Meeting Minutes

December 2, 2016

<i>Attending:</i>	Randy Slovarp	Vincent Hebert
	Scott Tomren	Sara Barron
	Ana Sandoval (undergrad)	Cameron Hohimer (grad)
	Xiao Zhang	Akram Hossain
<i>Not Attending:</i>	Sarah Tragesser	Kate McAteer
	Laura Bulgarelli	Harvey Grover

Introductions

Previous Meeting Minutes

The meeting minutes were approved for September 12, 2016 minutes.

Scope and Purpose of this Committee

Following BSEL fire 11/9/16, Chancellor tasked Dr. Hossain, VH, and ST with improving safety committee representation and structure. Resulted in formation of 5 unit-level committees and this committee in addition to the previous Campus Safety Committee. How are these committees to relate to each other, what are boundaries, and how do we communicate across committees?

Mandate for this committee: Address issues with campus-wide issues and policies, or which require capital expenditure. Also to address issues not resolved by unit-level or campus-level committees. Beyond addressing "issues", this committee needs to address executive level recognition/awareness of safety concerns on campus.

Rather than an annual "review" of campus safety, this committee should conduct annual "overview" of safety policies. VH suggests that he and ST work on a document for review by the other committee members and the Chancellor – essentially a progress report describing accomplishments over the course of a year.

AK indicated the Chancellor is looking for something more specific. There are questions regarding whether the unit-level committees even know their responsibilities and what is needed. Are they posting safety information, meeting minutes, etc? Are they performing inspections and audits?

VH: Unit level are responsible for completing chemical hygiene plans, accident prevention, and for maintaining safe conditions in their own facilities. This can be shared across existing electronic/web resources to communicate between units.

VH and ST will work on drafting a summary of improvements over the past year, scope of services, and communication pathways to be reviewed at the next meeting **ACTION**

CH – Not clear on purpose of this committee, or on how he is to keep clear on safety issues and concerns on campus when he's not part of any other safety committee. Are unit-level committees represented on this committee?

Unit-level committees aren't directly represented on the Chancellor's committee. They send representatives to the Campus committee, and SB then represents them to this committee.

Ohio State University incident

This week's OSU incident (vehicular assault & stabbing) – how does this translate to our campus, and what can we learn from it?

RS: OSU had a rapid resolution to the incident because they have resources we don't. They had police, and capacity to eliminate the threat. We don't.

CH: Response to an incident is not well communicated. It's probably in the handbook, but he hasn't seen it, and most students probably have not. If it's not required reading, it won't get read. Must be presented to students within a learning environment.

AS: response information is in the syllabus.

SB: it's theoretically possible to get our security guards commissioned as reserves with RPD. Would Pullman prevent us from doing this?

CH: He knows students who have carried weapons on campus because they felt it was necessary. Some students do feel vulnerable.

Campus mass notification

Employee registration for emergency notices is about 65%, where it's always been. Student enrollment is around 42%. Need to improve this. Can everyone contact 2 people new to campus and see if they were prompted to register in my.WSU?

Upcoming concerns

VH: EPA worker protection standards for pesticides are changing, and there will be workshops set up soon for training employees in the field. There will also be an inspection by Dept. of Agriculture in the spring.

ST: Employers are required to prepare accident prevention plans and other plans dependent on the activities of their employees. Many departments on campus have been deficient in completing the documentation of their plans and training, which needs to be addressed.

ST: Regarding certification of equipment, there has been some issue in BSEL this fall regarding the need for equipment to be certified by a nationally recognized lab such as Underwriters Laboratories. Field evaluation of equipment may be required to ensure it can be operated safely, but there's currently not a clear direction on when this is needed. The issue is being looked at system-wide, and some clarification is hopefully forthcoming.

Next meeting tentatively scheduled for March 22, 2017, 1:00-2:30.