

Safety Committee Meeting Minutes

July 22, 2015

<i>Attending:</i>	Helen Berry	Don Frame
	Vince Hebert	Steve Konzek
	Meg Mercer	Vanessa Alvarez Sanchez
	Scott Tomren	Teresa Tritt
	Keith Thomsen	Chris Tucker
<i>Not Attending:</i>	Aftab Ahamed	Sara Barron
	Steve Jordan	Edward Lima, Jr.
	Andy Percifield	Maria Rodriguez
	Annanaomi Sams	Darlene Scrivner
	Nicole Sharp	

Roundtable

Vince Hebert introduced himself. He will be replacing Jane LePage from the Food & Environmental Quality Lab (FEQL) as a representative from FEQL and faculty.

Keith Thomsen said that Aftab Ahamed will be covering for Keith Thomsen as a representative for BSEL from this point forward.

Meg would like roundtable discussion to continue to be at the end of the meeting when everyone has heard the agenda items presented.

May Meeting Minutes

The meeting minutes were reviewed and approved for May 2015.

Incident Reports – Scott Tomren

Four in the last two months. As usual, there is no pattern. Someone missed a chair they were trying to sit on, two people dropped packages, one on a toe, one hurting their back.

Annual Inspections – Scott Tomren

Annual inspections due in the next period will be: Engineering, ES and teaching lab. GEAR UP is in September, academic affairs were due in June. Helen Berry wants to get with Scott to find when you want to get that completed. Scott can send the information Susan provided to Helen for review.

Environmental Safety and Health Information Update – Scott Tomren

Have a new MSDS data system on line now. Entries will have to be put on line item by line item. Access will be available to anyone, once entry is completed. Send updates to your inventories to Scott so the data can be input.

Two-Way Radio Update – Scott Tomren

We have received the radios. The radios have been loaded with everyone's name, but will need to be refreshed with the two new custodians' name before distribution will be made. Business Radio was the vendor.

Surplus Furniture and Equipment in Hallways – Scott Tomren

Nothing has changed, only gotten worse. Scott checked with other campuses to see if we could stop the foot dragging from Pullman. Don Frame volunteered that the state has emptied the trailer that has been parked at CIC, so some progress has been made. The surplus in the first floor breezeway between east and west is still there. Vince would like to make a suggestion. The campus has a cyclone fence area by the storage plant, a cargo container could be rented and get the stuff out of the hallway. Not volunteering

any money for this effort. This decision would need administration representation, need to have a discussion with them to reduce the surplus, as it is seen as a safety hazard. Students voiced that equipment (chair) is placed on the treadmill, is it not operable? Not advantageous to have surplus stacked on workout equipment for students.

Light to Add at Corner of University Drive and Crimson Way by Wine Science Center – Scott Tomren contacted the city, and the light is probably not going to happen. Those are not city streets in that area, they are port streets. At the very least, they should be painted with reflective paint. The concrete curb was re-poured in the past few months and is not easy to see in the dark. Our grounds crew may be asked to go up and paint the curb yellow. For a traffic light to be added at the end of Sprout, no, there is not enough traffic, would cause more accidents. Also, with a light on Crimson Way and Sprout, it would disrupt traffic flow.

Sidewalks along Sprout, et al. – Scott Tomren

Sidewalks are up to the land owners, they are not the city's responsibility. Keith Thomsen suggested we should have signs posted in the parking lot for 15 mph. Also should have a note that it is a pedestrian campus and cars should yield to students walking (where? On-line? In the parking lot?). A suggestion for a need for more speed bumps or speed humps to slow traffic down. Discussed putting something out on the web site that the traffic should slow down for the pedestrians.

Chris Tucker asked if sidewalks (path) for Wine Science Center is that going to happen. Scott Tomren is aware it has been put on hold, money seems to be an issue. Student safety should factor as a component, so they are not left with walking in the road. We have an obligation to provide safe passage for students from here to there. Scott will try to see when the path is going to come in. He thought it would be completed by August before students return to campus.

Keith Thomsen questioned whether the paint being used is the right kind to use for the curb and crosswalks. The paint here is worn down within a day after freshening. Typically the paint should last between 3-5 years. Not using the right paint for its purpose. There are better paints for those purposes, crosswalk markings, etc. Give Keith a call to get information.

Round Table

Don Frame is working on the surplus work. A lot of information is no longer needed.

Vince Hebert. Can now voice since I have heard from the rest of the committee members. He sees the committee has representation from the Student body. Vince will bring information to and from the faculty. Is there a representative from the Wine science center? Not yet – they have not elected a representative. The committee is absent of administration personnel. It has been about a year and a half since from administration has attend a safety meeting. Vince would like more involvement from administration, the committee needs an administration presence.

Question is what do faculty do when they are concerned particularly with student's state, what is the reporting process? There is an AWARE network. There is a form to complete online and hit send. Also there is Cougar care network. Are they covered in the faculty handbook? Scott had no idea. Two steps to use to report concerns about a student. For the welfare of a student, the form goes to Chris Meiers.

Are any reports discussed from Moon Security? Not usually discussed at the safety committee. The reports go to Scott Tomren, Carrie Ann Andersen, and Andy Percifield.

The next safety committee meeting is scheduled for **Wednesday, September 16, 2015 from 10:00 – 11:00 a.m. in East 212.**